

ONEIDA COUNTY LIBRARY

COMPUTER AND INTERNET ACCESS POLICY

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Computer and Internet Usage Policy

Welcome to the Oneida County Library's Computer and Internet access service. To maximize availability to these resources, and to insure fair accessibility for all, please review the following guidelines for using the computers and for accessing the Internet.

1. The Library Board of Trustees and the Staff of the Oneida County Library District are committed in providing library patrons with the necessary knowledge they will need for the future. In response to advances in technology and the changing needs of the community, the Oneida County Library endeavors to develop collections, resources, and services that meet the cultural, informational, recreational, and educational needs of the residents of Oneida County.
2. The Oneida County Library does not monitor and has no control over the information accessed through the Internet for those patrons 18 and over and cannot be held responsible for its content. The Library will treat information accessed on the computer as confidential. Requests for disclosure of information will be honored only when required by local, state or federal law (Idaho Code 9-340).
3. Oneida County Library is in compliance with Idaho Code as set out in the following:

Public access to the Internet and online services have become an integral part of the Oneida County Library's programs and services. The intent of this policy is to meet the provisions of Idaho Code 33-2741, as well as provide guidelines for patrons and staff regarding Internet accessible and online computer use.

Developed under the direction of the Library Board of the Oneida County Library, this Internet and Online Access Policy was discussed and adopted during an open meeting of the Library Board on the 12th of April 2012. This policy supercedes all previous Internet and Online Access Policy statements of the Oneida County Library and is effective on the 12th of April 2012.

As a matter of policy, the Oneida County Library will abide by all laws governing or regulating Internet use as such legislation relates to library policy or service.

This Policy document will be reviewed by the Oneida County Library Board at least every three years.

The Oneida County Library's Internet Access Policy complies with Idaho Code 33-2741
PUBLIC LIBRARY - INTERNET USE POLICY REQUIRED.

The Oneida County Library has in place a policy of Internet safety for minors, including the operation of a technology protection measure, hereafter called "filtering software," on any publicly accessible computer with Internet access that protects against access to

visual depictions that are obscene, child pornography, or harmful to minors, as defined in I.C. 33-2741. The filtering software will be enforced to provide Internet safety during any use of a computer by a minor.

The Oneida County Library has in place a policy of Internet safety, which may include the operation of a technology protection measure on any publicly accessible computer with Internet access that protects against access to visual depictions that are obscene or child pornography as defined in I.C. 33-2741. The filtering software may be enforced to provide Internet safety during any use of a computer. Wireless laptop or mobile access will be secure and only be allowed for those patrons who are age 18 or above. Wireless Security Codes will be changed at the Director's discretion.

Library policy restricts access to Internet sites that contain visual depictions that are child pornography, harmful to minors or obscene, and may also limit Internet access or otherwise protect against materials other than the materials specified in Idaho statute. However, an authorized library representative may disable a technology protection measure at the request of a patron at least 18 years of age or older, to enable Internet access for lawful purposes.

The Library Board has approved the use of Content Watch Filtering Software through the Content Watch/Net Nanny Software Providers.

A separate area is designated for youth computers that is not near the public computer access room. Any patron under the age of 18 will not be allowed in the public computer room and will have to use the computer in their own section.

If there is a patron complaint about internet policy, the patron will report the complaint to the director who will attempt to resolve the situation. If the patron is still unhappy with the result, the patron may request a hearing with the board.

The Library Board has established procedures and guidelines to handle complaints about this policy, enforcement of this policy by library staff, and what a patron should do if they observe inappropriate behavior by another library patron. A notice of the availability of these procedures for public review will be posted, as well as the policies made readily available to all staff members. These procedures and guidelines will be adhered to by library staff to enforce the requirements of Idaho Code 33-2741.

If a library patron observes inappropriate behavior by another library patron, the concern should be expressed to the library director.

4. The library has books available about the Internet and computers. Staff time is limited and they will not be available to offer in-depth training.
5. If a patron has not registered for a specific time the computer use will be on a first-come-first-serve basis. A time limit of 60 minutes will apply if other people are waiting to use

the computer. When the patron is advised by the staff that someone else is waiting to use the computers, they will be expected to complete their session within ten minutes. If no one is waiting to use computers it will be at the librarians discretion to allow them more than the 60 minutes allowed. Preference will be given to patrons doing research.

6. If a patron wishes to download information, the Library will not be responsible for any software or hardware damage that may occur on equipment brought in by the patron.
7. Extensive downloading must be approved by a librarian so as not to limit the bandwidth for other patrons.
8. There are to be no anonymous chat room participation.
9. The cost of printing will be 10 cents per page if black and white or \$1.00 per page if color is used. Extra or unwanted copies are the responsibility of the patron.
10. No food, drink or gum will be allowed in the computer room.
11. Anyone making changes to any of the software or hardware settings may lose their computer privileges permanently.
12. No patron under 18 will be allowed in the public computer room. This includes small children and babies.
13. All patrons must register for computer use.
14. Materials obtained or copies on this computer network may be subject to copyright laws which govern the making of reproductions of copyrighted works. A work protected by copyright may not be copied without permission of the copyright owner unless the proposed use falls within the definition of Fair Use. Violations of the copyright law may subject you to an action for damages and/or an injunction. Students researching topics for school should be sure to note addresses and network sites for citation in bibliographies.

The effective date of the last review of this policy is April 18, 2012.

